

STANDARD OPERATING PROCEDURE FOR DISEMBARKATION OF PMSCs WEAPONS AND ACCESSORIES AT PORT OF GALLE		
DEPARTMENT OF MARITIME OPERATIONS OF AVANT GARDE MARITIME SERVICES (AGMS)		
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DISEMBARKATION PROCEDURE		ACTION BY
1	PRIVATE MARITIME SECURITY COMPANY (PMSC) /LOCAL AGENT (LA) SUBMITS THE REQUIREMENT OF DISEMBARKATION BY EMAIL TO pmsc.galle@avantmaritime COPIED TO dahanayake.s@avantmaritime.com, BY THE "RECEIVE ADVICE" IN ACCORDANCE WITH TEMPLATE, 24 HOURS BEFORE INTENDED DISEMBARKATION OF WEAPONS , AMMUNITIONS AND ACCESSORIES.	PMSC/LA
2	PMSC IS TO ENSURE THAT CORRECT INFORMATIONS SUCH AS WEAPONS SERIAL NUMBERS AND NUMBER OF AMMUNITION ARE INDICATED IN "RECEIVE ADVICE"	PMSC / LA
3	HEAD OF OPERATIONS GALLE ON BEHALF OF RAKNA ARAKSHAKA LANKA LIMITED (RALL) / AVANT GARDE MARITIME SERVICES PRIVATE LIMITED (AGMS) JOINT VENTURE (JV) WILL SCRUTINIZE THE REQUIREMENT AND INDICATE ACCEPTANCE /CLEARANCE TO PMSC / LA BY RETURN EMAIL.	HEAD OF OPERATIONS. GALLE
4	LA MUST ENSURE THAT TO OBTAIN MOD (MINISTRY OF DEFENCE) APPROVAL THROUGH JV , IF ANY OPERATIONS TO BE DONE WITHIN THE TERRITORIAL WATERS (ANCHORAGE / INSIDE HARBOUR).	JV/ LA

5	PRIOR TO OBST OPERATION, LA MUST ENSURE THAT DISEMBARKATION OF WEAPONS , EQUIPMENTS AND ACCESSORIES HAS BEEN APPROVED BY HEAD OF OPERATIONS GALLE ON BEHALF OF RALL/AGMS JV.	LA
6	REPRESENTATIVES OF SL NAVY, JV AND LA PROCEEDS ON SERVICE BOAT AT GALLE HARBOUR DIRECTLY TO THE COMMERCIAL VESSEL. NAVY AND JV REPS WILL CHECK WHETHER CORRECT WEAPONS FOR WHICH APPROVAL RECEIVED ARE BEING DISEMBARKED.	RAMS IN CHARGE / JV REP / LA
7	ALL WEAPONS EQUIPMENT AND ACCESSORIES TAKEN FROM THE COMMERCIAL VESSEL ARE TO BE HANDED OVER TO RAMS FOR SAFE CUSTODY.	RAMS IN CHARGE/ LA
8	ALL WEAPONS EQUIPMENT AND ACCESSORIES ARE CHECKED AND PROPERLY IDENTIFIED BY RAMS REP, AND THEN WILL TAKE OVER AND STORE THEM SECURELY IN RAMS.	RAMS IN CHARGE
9	RALL REPRESENTATIVE AT RAMS (RALL ARMOURY FOR MARITIME SECURITY) WILL RECEIVE PMSC WEAPONS, AMMUNITION AND ASSOCIATED EQUIPMENT FROM 'SEA MARSHAL TEAM LEADER' OR DESIGNATED PERSON. THEREAFTER WILL ISSUE THE "RECEIVE NOTE " IN 5 COPIES (1ST COPY TO SEA MARSHAL TEAM LEADER, 2ND COPY TO LA, 3RD COPY TO NAVY REP, 4TH COPY TO RAMS OIC & 5TH COPY TO AGMS.	RAMS IN CHARGE
10	PROCEEDING TO ANY MERCHANT VESSEL TO DISEMBARK SEA MARSHALS AND WEAPONS WITHOUT REPRESENTATIVE OF NAVY AND JV IS STRICTLY PROHIBITED.	LA
11	IF INCORRECT INFORMATIONS ARE FOUND IN PMSC "RECEIVE ADVICE" SUCH "RECEIVE ADVICE" WILL NOT BE PROCESSED.	HEAD OF OPERATIONS GALLE
12	PMSC TO ENSURE THAT MOD SL APPROVED WEAPONS ONLY ARE UTILIZED FOR OBST OPERATIONS.	PMSC / LA
13	IF ANY WEAPONS FOUND NOT APPROVED (REGISTERED) FOR OBST OPERATION BY MOD SL DURING DISEMBARKATION / TAKING OVER, LEGAL ACTION WILL BE TAKEN AGAINST RELEVANT PMSC.	PMSC / LA