

ANNEX 'C' TO
JV LETTER DATED 14TH MARCH 2022

STANDARD OPERATING PROCEDURE FOR EMBARKATION OF PMSCs WEAPONS AND ACCESSORIES AT PORT OF GALLE	
DEPARTMENT OF MARITIME OPERATIONS OF AVANT GARDE MARITIME SERVICES (AGMS)	
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<u>EMBARKATION PROCEDURE</u>	
	ACTION BY
1	PRIVATE MARITIME SECURITY COMPANY (PMSC) /LOCAL AGENT (LA) SUBMITS THE REQUIREMENT OF EMBARKATION BY EMAIL TO pmsc.galle@avantmaritime COPIED TO dahanayake.s@avantmaritime.com BY THE "ISSUE ADVICE" IN ACCORDANCE WITH TEMPLATE, 24 HOURS BEFORE INTENDED EMBARKATION OF WEAPONS , AMMUNITIONS AND ACCESSORIES.
2	PMSC IS TO ENSURE THAT CORRECT AND TRUE INFORMATION ARE INDICATED IN THEIR " ISSUE ADVICE".
3	HEAD OF OPERATIONS GALLE ON BEHALF OF (RAKNA ARAKSHAKA LANKA LIMITED) RALL / AGMS JOINT VENTURE (JV) WILL SCRUTINIZE THE "ISSUE ADVICE" AND INDICATE ACCEPTANCE TO PMSC /LA BY RETURN EMAIL.
4	LA TO OBTAIN APPROVALS OF SL PORT AUTHORITY (SLPA), SL NAVY , SL CUSTOMS , IMMIGRATION /EMIGRATION DEPT OF SL AND ALSO SHOULD FOLLOW PORT HEALTH PROTOCOLS FOR EMBARKATION OF WEAPONS , AMMUNITIONS & EQUIPMENT.
5	LA MUST ENSURE TO OBTAIN MOD (MINISTRY OF DEFENCE) APPROVAL THROUGH JV , IF ANY OBST OPERATIONS TO BE DONE WITHIN THE TERRITORIAL WATERS (ANCHORAGE / INSIDE HARBOUR).

6	ONCE "ISSUE ADVICE" IS ACCEPTED , RALL REPRESENTATIVE AT RAMS (RALL ARMOURY FOR MARITIME SECURITY) WILL ISSUE TO 'SEA MARSHAL TEAM LEADER' OR DESIGNATED PERSON THE WEAPONS, AMMUNITION AND ASSOCIATED EQUIPMENT BY "ISSUE NOTE " IN 5 COPIES (1ST COPY TO 'SEA MARSHAL TEAM LEADER', 2ND COPY TO LA, 3RD COPY TO NAVY REP, 4TH COPY TO RAMS OIC, & 5TH COPY TO AGMS.	RAMS IN-CHARGE
7	SEA MARSHALS WITH WEAPONS, AMMUNITIONS AND ASSOCIATED EQUIPMENT WILL PROCEED TO THE SERVICE BOAT FOR ONWARD MOVE TO THE COMMERCIAL VESSEL ACCOMPANIED BY REPRESENTATIVES OF SL NAVY, JV AND LA.	JV REP / LA / SLN REP
8	UNDER NO CIRCUMSTANCE SHOULD THE SEA MARSHALS WITH WEAPONS BE EMBARKED/ TRANSFERRED TO ANY OTHER VESSEL OR PERSON EXCEPT THE DESIGNATED VESSEL OR PERSON APPROVED BY HEAD OF OPERATIONS GALLE.	JV REP/LA/ SLN REP
9	IF INCORRECT INFORMATIONS ARE FOUND IN THE "ISSUE ADVICES" SUCH AS WEAPON SERIAL NUMBER AND NUMBER OF AMMUNITIONS, SUCH "ISSUE ADVICES" WILL NOT BE PROCESSED.	HEAD OF OPERATIONS GALLE